GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Social Welfare Department – Rationalization of Drawing and Disbursement Officers of Social Welfare Department – Financial Powers relating to maintenance of Government Hostels – Declaring the ASWOs as Drawing and Disbursement Officers w.e.f. June, 2018 – Orders – Issued.

SOCIAL WELFARE (EDN-1) DEPARTMENT

G.O.Ms.No.66 Dated:18-05-2018

Read the following:

1.G.O.Ms.No.126, SW(Q2) Dept., dated:03-09-1997.
2.Govt. Memo No.138/36/TFR/2014, Finance (TFR) Dept., dt:19-02-2014
3.G.O.Ms.No.75, Finance (TFR) Dept., dt:03-04-2014
4.Govt. Memo No.88088/444/Budget.11/2015-5, dt:16-06-2016
5.From the DSW, AP Lr.No.C1/4668/207, dated:29-12-2017
6.From the DSW, AP Lr.No.C1/4668/207, dated:17-04-2018

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ORDER:

In the reference 5th and 6th read above, the Director of Social Welfare, AP, Amaravathi has stated that the Government in the G.O.1st read above, issued orders declaring Hostel Welfare Officers/ Wardens/Matrons as Drawing Officers to meet the expenditure under the sub-head (07) Government Hostels and according to which the HWO is Drawing and Disbursing Officer in respect of the following sub-detailed Head of Accounts:

Head of Account "2225-Welfare of SCs, STs & OBCs – 01- Welfare of SCs – MH 277-Education – SH(07) – Government Hostels.		
Budget Head		Description
Sub-Head	Sub-Detailed Head	
010	000	Pay and allowanced of the Cook, Kamati and Watchman etc. Class-IV staff working in the Hostel including their TA &DA etc., (payable to Warden in cash)
130	131	Service, Postage, Telegram and Telephone Charges
130	132	Other Office Expenses
140	000	Rents, Rates an Taxes of Hostel buildings
160	000	Publications
230	000	Cost of Ration/ Diet charges (excluding the rice components)
280	284	Professional Services (Tutors Honorarium)
500	503	Other Expenditure (Medical expenses)
500	504	Cosmetic Charges, Hair Cut Charges, Sanitary Napkins to Girls

2. Further, the Director of Social Welfare, AP has stated that the Government in the reference 3rd read above, have introduced electronic payments to credit the amount directly to the beneficiaries bank account, in respect of all bills processed through Treasuries, for smooth implementation of the Human Resources Management System (HRMS) package.

3. In this regard, all the DDOs are presently presenting the bills to the Treasuries electronically using treasury Human Resources Management System (HRMS) package, apart from physical copy of bill. Now, in view to decision to implement electronic payments, the DDO have to submit the following details along with physical and electronic copies of bills to the Treasury.

i. The DDO shall feed the Bank Account details of all the beneficiaries like employees, DDO Bank account details, third party details though Treasury Portal.

ii. The DDO shall submit the bank account details of all beneficiaries of each bill while submitting electronic copy.
iii. The DDO shall take the printout of the beneficiaries details from the above system and enclose it to bill under proper signature.
iv. The Treasury will inform the status of each bill in the above portal from time to time based on the information received from bank.
v. Whenever a transaction is failed, the DDO have to submit the correct beneficiary bank account details both electronically and physically (hard copy) for reprocessing the payment.

4. Further, the Director of Social Welfare, AP has further informed that the Government in Finance Department in the reference 4th read above, have issued orders for rationalisation of the DDOs of Social Welfare Department from 1,672 to 146 (excluding the Hostel Welfare Officers) to the Director of Treasuries and Accounts, AP, Hyderabad with a direction to take necessary action on rationalisation of DDOs from the financial year 2017-18.

5. Therefore, the Director of Social Welfare, AP, Amaravathi has requested the Government to issue necessary orders to supersede / withdraw the Drawing Powers to HWOs duly declaring the ASWOs as DDOs to the Hostels under their jurisdiction and to distribute the budget to the ASWOs rather than HWOs to meet the expenditure under (07) Government Hostels, thereby reducing the DDOs as per the instructions issued in the reference 4th read above.

6. In the circumstance reported by the Director of Social Welfare, AP, Amaravathi in the references 5th and 6th read above, and in terms of orders/instructions issued in the reference 3rd and 4th read above, Government, after careful examination of the matter, hereby withdraw the Drawing Powers of HWOs of Social Welfare Department and declare the Assistant Social Welfare Officer(ASWO) of Social Welfare Department as Drawing and Disbursement Officer to the Hostels, under their jurisdiction, to meet the expenditure under (07) Government Hostels, thereby reducing the DDOs and for ensuring the smooth functioning of the Hostels system.

7. The above orders shall be implemented with effect from the month of June, 2018.

8. The Director of Social Welfare, AP, Amaravathi shall take necessary action accordingly.

9. This order issues with the concurrence of Finance Department vide their U.O.No.25035/5/2018-(HR.IV-TFR), Dated:15-05-2018.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S. S. RAWAT
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Director of Social Welfare, AP, Amaravathi at Tadepalli, Guntur District.
The Pay & Accounts Officer, a.p., Ibrahimpatnam, Krishna District.
The Director of Treasuries & Accounts, AP, Ibrahimpatnam, Krishna District
The Principal Accountant General, AP, Hyderabad.
All the District Collectors in the State of AP.
All the Joint Directors/Deputy Directors, Social Welfare in the State of AP
All the District Treasury Officers in the State of AP.
Copy to:
The Finance (FMU-Welfare-1) Dept.
The PS to Hon'ble Minister for SWE & TWE.
The PS to Prl. Secretary to Govt., SW
SC/SF

//FORWARDED :: BY ORDER//

SECTION OFFICER